



Job Profile			
Job title	Trainee apprentice Arborist		
Directorate	OLTS		
Reports to (Job title)	Foreman	Competency Job Type	Trainee
Location	Various	Working hours	Some requirements to work out of normal hours
DBS check required	YES		
Job Purpose	<p>Ensure tree pruning and felling is undertaken to the specification standard and control maintenance of arboriculture equipment</p> <p>Responsible for maintenance of contracted trees by OLTS and undertake other ground maintenance work as required.</p>		
Decision Making	<p>The job involves working from instructions, but making minor decisions involving the use of initiative. Problems are referred to a supervisor/ manger. Close supervision is necessary beyond that provided by working arrangements and methods</p> <p>.</p>		

Accountabilities	<ul style="list-style-type: none"> • Attend daily to trees, for example properties, overhanging pavements, gardens, walkways and roads • Prune trees to various standards and descriptions ie. Crown thinning, crown lifting, crown reductions to percentages and distance • Sectionally and normal felling using ropes, pullies, and various other arboriculture implements , special cut and techniques. • Plant and stacking trees • Control maintenance of arboriculture equipment and vehicles • Ensure Health and Safety requirements are adhered to and the correct Personal Protective Equipment (PPE) used for the task; ensure that personnel are trained to the correct standards for the work undertaken and machinery used • Landscaping: plant and prune shrubs according to plans and job specifications; plant trees; prepare ground, mark out areas for new beds, supply soil and manure; plant tree whips, and the mulching of beds. • Follow and abide by policy and procedure in order to promote a cleaner, healthier work environment. • Workshop maintenance Ensure all bins and benches are fully cleansed on a regular basis • Assist in the daily planning of operations, considering the use of resources and the health and safety of staff Ensure vehicles, plant and equipment are all in safe working order with daily vehicle checks and weekly maintenance <ul style="list-style-type: none"> • Ensuring that performance targets are met and standards of service are maintained • Participate in the use and application of quality monitoring and accreditation systems and to assist in the • Undertake other duties appropriate to the grade of the post • To attend on day releases basics a recognised college to complete the required educational prospectus for the government apprentice scheme. • The course has a 100% attendance and all the required educational levels/ standards are to be achieved throughout the full duration of the course. Regular liaison will be maintained with course tutors during this period to monitor this progress.
Demands	Ongoing high physical effort required while climbing using ropes, pullies and other arboriculture equipment in pruning/ felling
Working conditions	There is high exposure to unpleasant working conditions from working outside in all weather conditions

<p>Experience, knowledge and qualifications</p>	<ul style="list-style-type: none"> • Essential • Through understanding of relevant Health and safety requirements • Knowledge and experience of general arboriculture. • Knowledge of machinery and qualified in use of chainsaw, chippers, stump grinders and hedge cutters • Willness to be trained in all aspects <i>of</i> arboriculture • Desirable • Possess or willing to work towards a relevant qualifications in an appropriate arboriculture field • Experience of arboriculture practices and in a contract environment • Full driving licence
<p>Skills and technical competencies</p>	<ul style="list-style-type: none"> • Problem solving skills required to solve straightforward problems specific to the job in hand. • Motivation skills required to be part of a team • Communication skills required in order to liaise with external organisations and member of the public • Verbal communication skills
<p>Company standards</p>	<ul style="list-style-type: none"> • Act at all times in accordance with appropriate legislation and regulations, codes of practice, the provisions of the OLTS constitution and its policies and procedures. • Work within the requirements of the OLTS' Health and Safety policy, performance standards, safe systems of work and procedures. • Undertake all duties with due regard to the corporate equalities policy and relevant legislation.